

Minutes of the Weekly Review Meeting of the Project Management Unit of the Tripura-JICA project held on the 31st December, 09 under the Chairmanship of the Chief Executive Officer & Project Director, Tripura-JICA Project.

The weekly review meeting of the officers of the Project Management Unit of the Tripura-JICA Project was held under the chairmanship of Sh. S. Talukdar, Chief Executive Officer and Project Director, in his office chamber in Aranya Bhavan, Agartala on 31st December'09 at 3:00 P.M. The name of the participants present is appended.

Following issues considered urgent and pertinent were discussed, reviewed in the meeting on this day;

- Review of NCE activities.
- Soil and moisture conservation issue.
- Development of MIS software.
- GPS based project area survey.
- Bio-diversity Conservation.
- Notification of 3rd batch JFMCs.
- Preparation of Annual Plan of Operation for 2010-11.
- Plan of operation for Regrouped villages.
- Response to the BTOR of JICA Mission.
- Piloting of IGA Activities.
- Socio-Economic Base line survey.

After detailed discussions the following decisions emerged in the meeting:

1. Review of NCE activities

- ⇒ The base Paper for discussion on State NTFP Policy would be distributed to all the stakeholders and workshops would be organized in each district for developing the State NTFP Policy. During January 2010 atleast 2 workshops may be organized.
- ⇒ Evaluation of the tender for market research on various NTFP products would be completed soon.
- ⇒ NCE would intervene only at policy level for development of Broom grass trade in the state. Gradually NCE would take initiative for capacity building of the JFMC members at potential areas from collection of broom grass to broom-stick manufacturing. One small training centre for broom making is already under development at Baramura.
- ⇒ Fund for establishment of CCFCs at Chakmaghat and Takarjala has been placed to Department of Handloom, Handicraft & Sericulture. For establishment of CCFC at Nalchar, tender would be floated soon.
- ⇒ For finalization of roadmap for employment generation for 20,000 families discussion will held at PMU level. Dr. Ram Prasad, CTA has prepared the road map, which would be presented in the meeting..
- ⇒ Fencing of the bambusetum at Forest Research Station is completed, meteorological instruments are under installation. CEO & PD suggested to develop one agro-forestry demonstration plot at the research station.
- ⇒ Under Forest Rehabilitation through JFM Project Component funds are available for construction of Central Timber Depot at DMU level. Since the Forest Department has

already constructed timber depot in all the Forest Divisions these funds shall be used for setting up Mini CCFCs. Fund shall be placed with NCE for setting up Mini CCFCs.

⇒ RMSI has responded to the queries raised by PMU and it has submitted a schedule for conducting Bamboo Resource Mapping, which shall start from 15th Jan'10. RMSI shall be requested to provide information on the list of satellite images to be used for this work (types of image, satellite name, path row and date of acquisition of the image).

⇒ Annual Plan of Operation of NCE for 2010-11 needs to be prepared by January end. GC and Director, NCE shall collectively work on this.

Action: Director, NCE, CTA&PMU

2. Soil and moisture conservation.

Since information/proposal for SMC works are yet to be received from the DMUs, Director (P & I) shall follow it up with the CPOs. The GC and PMU officials have to now move to each DMU for necessary support to the DMUs/RMUs for finalization of SMC works. Based on the microplan of 1st batch JFMCs the PMU shall release funds to DMUs for taking up SMC works. CPOs shall finalize JFMC wise interventions for soil and moisture conservation on the basis of microplan.

Action: Director (P& I)

3. MIS software Development

MIS Analyst of PMU is preparing a demo software for data entry and analysis with the help of GC. It shall be available for presentation by 7th Jan'10. If this is approved by GC and PMU then software development shall be done inhouse.

Action: MIS Specialist and Survey and Mapping Specialist

4. GPS based project area survey

Plan for survey of 2nd batch JFMC areas has been developed. LCs and COs are already doing the survey using Garmin and Trimble GPS machines in West and South Districts. 10 more GPS machines are under procurement for the survey. Survey in North district is yet to be started. GC shall follow it up in North.

Action: Additional Director (E, A & M)

5. Biodiversity Conservation

a) MOU with Tripura Bio-Diversity Board

Draft MOU was submitted to the Tripura Bio-diversity board. Certain comments have been made by the Member Secretary, TBB. This shall be incorporated in the MOU. For inventorization of bio-diversity additional fund of Rs.27 lakhs would be arranged from the heads such as equipment, office equipment, external consultancy etc.

Action: Addl. Director (E, A & M)

b) Inventorization of Harpetofauna by Deih University

Revised MOU shall be sent to the Systematics Lab of Delhi University for their approval and subsequent action.

Action: GC, TFIPAP

c) Progress of Panchakarma at Sepahijala

Fund was allotted for development of Panchakarma at Sepahijala. CEO, MPBT has submitted the utilization certificate. PMU may ask for a progress report.

6. Annual Plan of Action

Director (P&I) shall facilitate the preparation APO soon and it shall be completed by the end of February'10. District/Circle level workshops may be organized to discuss the necessary course of action for preparation of APO.

Action: Director (P&I)

8. Plan of operation for Regrouped villages

Review of activities already undertaken in regrouped villages has been initiated. GCs as well as PMU have collected information, which is being reviewed now. Microplans have been prepared in 7 regrouped villages. The process is in progress in 7 RGVs. DMUs shall be requested again to send proposals for rubber plantation. The Addl. Director (Admn.) shall visit RGVs and initiate process for preparation of proposals for rubber plantation.

Action: GC, TFIPAP and Addl. Director (Admn.).

9. Response to BTOR of JICA Mission.

Audit report has already been sent to JICA. Addl. Director (E, A & M) shall send other required documents/reports to JICA. As suggested by JICA Mission, the PMU has to prepare a comprehensive proposal incorporating necessary changes in the implementation schedule and strategy and send it to JICA in Jan'10. A committee shall be constituted comprising of Director, NCE, Director, P&I, GC, Addl. Director (Planning & Implementation) and Addl. Director (E, A & M). This committee shall review the necessary changes required in implementation of different Project Components and prepare the report by 15th Jan'10.

Action: Addl. Director (E, A & M).

10. Piloting of IGA activities

Two SHGs from each RMU will be identified for IGA activities like fishery, piggery etc. Fund may be placed to College of Fisheries for raising 5 million fingerlings. By end of Jan'10 at least 3-4 places piloting of IGAs should be initiated. GC shall take necessary action in this regard.

Action: Director (Admn & Fin)

11. Socio-Economic Base line survey

The survey for the first phase target villages has been completed. SSS-MBC shall provide summary findings by the end of Jan'10. Cross checking of sample filled in formats shall have to be done. It is suggested that GC and PMU shall do a sample verification of 1-2% of the surveyed households.

Action: GC, TFIPAP

The meeting was concluded with a vote of thanks to the chair.

(S. Talukdar)
Chief Executive Officer & Project Director